

Arrangements for move to internet banking for the Parish.

In October the Parish Council determined to move its accounts (both current and reserve) from Nat West to Unity Trust Bank, in order to facilitate full internet banking and BACS payments with dual signatory¹ authorization system (**Min. 19.09.11.2 refers**). The online application form has now been completed and additional documentation submitted (budget, precept request, standing orders).

Authorizations are as set out below:

Hilary Workman (Clerk & RFO)	Administrator View accounts and submit payments
Cllr Haslett Schofield	View accounts and authorise payments
Cllr Richard Edmondson	View accounts and authorise payments
Cllr Gary Hembra	View accounts and authorise payments
Cllr Paul Selvey	View accounts
Cllr Tim Moss	View accounts and authorise payments
Cllr Peter Holborn	View accounts

For both internal transfers between linked Unity Trust Accounts, and to make external bill payments or standing orders:

Triple Authority: payments are made by three users, with one user submitting the payment and two others authorising it

For transactions over £5,000, three users to be involved.

Recommendation:

That the Submission Form and Account Transfer Request for Unity Trust Bank (DPC.20.02.01, Appendices A & B) be signed and submitted as part of the requirements for transferring banking arrangements from Santander to Unity Trust Bank.

¹ Whereby the Clerk sets up BACS payments which are then authorised by two Councillors as signatories.